

Application for Recognition of Courses

I herewith apply for the recognition of the courses listed below. I successfully passed them at the

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|--|

(university, country, city)

| | |
|---|--|
| Surname, name | |
| Name of the programme at the university you took the courses at | |
| Email | |
| Telephone | |
| Address (street, postal code, city, country) | |
| How many course descriptions are you enclosing? | |

Transcript of Records
der jeweiligen Universität

enclosed not enclosed

| | Title of the Course | Exact Titel of the course in Konstanz you deem your course equivalent to | only for official use | Angerechnet (Vermerk und Unterschrift des fachlich Zuständigen) |
|----|---------------------|--|-----------------------|---|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| 5. | | | | |
| 6. | | | | |
| 7. | | | | |
| 8. | | | | |

Please note that

- the respective Prüfungs- und Studienordnung is in force
- If this is a **pre-inquiry**, you will receive an email answer
- If this is part of your application, then a letter with all recognitions will be sent to the admission's office (Mr. Volker Brecht).

* Please contact the respective offices with regards to Konstanz course descriptions: <http://www.wiwi.uni-konstanz.de/en/studies/prospective-students/students-transferring-from-other-universities/>

Place, date

Signature Applicant

Place, date

Signature Official

Dep. Economics
December 2013 Ld