



## **Regulations for hygiene measures in written on-campus exams**

### **Dear students**

In order to be able to conduct the summer semester 2020 examinations, you must please observe the following rules:

#### **Participation in the examinations**

- You may decide yourself whether to participate in the examination or not (unless the examination regulations determine compulsory participation in your case). You had this option during the registration phase.
- In the case of written exams with compulsory registration, you are entitled, insofar as you belong to a SARS-CoV-2 risk group according to the overview provided by the Robert Koch Institute (RKI), to withdraw from the examination on important grounds. You must notify exam administration of this without delay. (pruefungsverwaltung.wiwi@uni-konstanz.de).
- You are not permitted to participate in the examination if you are prohibited from entering the university for any of the reasons stated in § 7 of the “Corona Regulations”; in this case, you must inform exam administration immediately (pruefungsverwaltung.wiwi@uni-konstanz.de) and hand in a medical certificate. You will be officially de-registered from the examination.
- The university’s regulations on hygiene are to be respected (see “Hygieneordnung der Universität Konstanz”: <https://www.uni-konstanz.de/universitaet/aktuelles-und-medien/coronavirus/wichtige-informationen-zum-coronavirus/>)

#### **Please bring the following with you**

- Please have your student ID card ready to hand when you enter the university campus.
- You must bring your own writing utensils and permitted equipment.
- You must bring your own face mask and wear it in the hallways, staircases etc. inside the university buildings (see “Hygieneordnung”). The face mask must be worn as well when entering or leaving the exam room and at all times when it is not possible to keep the required distance of 1.5 m (e.g. when asking a question about the exam, during spot checks on equipment, when waiting outside the exam room, etc.). You may remove the face mask while sitting the exam itself.
- If your participation in the exam is conditional: Please print out and bring with you the email allowing your conditional participation. Only persons registered for the examination may enter the university’s premises.

### **You are also obliged**

- To respect the one-way traffic rules and use only the marked entrances and exits.
- To sit the examination in the room designated for you. You can find out beforehand on the respective chair's website which room is designated for your matriculation number.
- To take your allocated seat. Rows are filled one at a time, starting with the seats furthest away from the entrance and keeping the required safety distance. Only correspondingly marked and numbered seats are permitted.
- To note your seat number together with your student ID number on your exam sheet.
- To place your student ID card next to you at a distance. It must be visible for checking.
- To leave the lecture hall after the end of the examination immediately, one at a time and keeping a safe distance, starting with the row closest to the exit. You must then also leave the university's premises immediately, one at a time and keeping a safe distance.
- To inform Student Affairs and Teaching ([referat.lehre@uni-konstanz.de](mailto:referat.lehre@uni-konstanz.de)) and the in-house physician ([betriebsarzt@uni-konstanz.de](mailto:betriebsarzt@uni-konstanz.de)) immediately if within 14 days after sitting the exam you are diagnosed with a SARS-CoV-2 infection.

Please plan sufficient time for your journey to the university and have your student ID card ready to hand when you enter the campus. ID cards are already checked at the entrance to the building.