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MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE
STATE HIGH EDUCATION ESTABLISHMENT
«KYIV NATIONAL ECONOMIC UNIVERSITY NAMED AFTER VADYM HETMAN»

APPROVED

by Academic Council of KNEU

27 April 2017

Head of Academic Council, rector  D.G. Lukianenko



STUDY PLAN

(implemented since 01.09.2017)

Branch of knowledge
Speciality
Specialization (study program)
Form of study
Educational degree
Faculty

Education / Pedagogy
Vocational education
Vocational education (Economics)
Full-time education
Bachelor
Personnel management, sociology and
psychology

Vice-rector on scientific and pedagogical work

 A.M. Kolot

Dean of faculty

 S.O. Tsymbaliuk

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KNEU
KYIV 2017

PLAN OF STUDY PROCESS FOR 1st YEAR

I semester

№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
I. Normative disciplines												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training	72	0	4						4	TEST	0
1.1.2.	Foreign Language	90	3	2	50		9		29	3		32
1.1.3.	Ukrainian	90	3	8	34		9	4	35	2	EXAM	39
1.1.4.	History of Ukrainian Society	120	4	26	34		12	4	44	3	EXAM	37
	Amount	300	10	36	118	0	30	8	108	12		300
<i>1.2. Disciplines of fundamental and general economic training</i>												
1.2.1.	Advanced Mathematics	90	3	18	28		9		35	3		39
1.2.2.	Computer Science Principles of Economics	120	4	24		48	12	4	32	4	EXAM	27
	Amount	210	7	34	60	0	21	4	91	6		210
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Psychology	120	4	26	34		12	4	44	3	EXAM	37
1.3.2.	Pedagogy	120	4	16	32		12	4	56	3	EXAM	47
	Amount	240	8	42	66	0	24	8	100	6		240
III. Practical training												
3.1.	Specialty Introductory Course (training course)	90	3	8	32		9		41	2	TEST	46
	Amount	90	3	8	32	0	9	0	41	2		90
	Total I	840	28	120	276	0	84	20	340	26		840

II semester

№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
I. Normative disciplines												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training	72	0						2	4	TEST	3
1.1.2.	Foreign Language	60	2		52		6		56	3		47
1.1.3.	Sociology	120	4	16	32		12	4	56	3	EXAM	47
	Amount	180	6	16	32	0	12	4	56	10		120
<i>1.2. Disciplines of fundamental and general economic training</i>												
1.2.1.	Advanced Mathematics	120	4	18	14	14	12	4	58	3	EXAM	48
1.2.2.	Principles of Economics*	120	4	16	32		12	4	56	3	EXAM	47
	Amount	240	8	34	46	14	24	8	114	6		240
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Psychology of Professional Activities	120	4	16	32		12	4	56	3	EXAM	47
1.3.2.	Pedagogical Oratory	90	3	16	32		9		33	3	TEST	37
	Amount	210	7	32	64	0	21	4	89	6		210
II. Selective disciplines												
Disciplines are selected by students												
2.1.	Office Work Using Computer Technique	120	4	4		32	12		72	0	TEST	60
2.2.	Ethics	120	4	16	32		12		60	3	TEST	50
2.3.	Jurisprudence	120	4	16	32		12		60	3	TEST	50
2.4.	Art of Presentation	120	4	20	32	16	12		40	3	TEST	33
	Amount	240	8	28	32	32	24	0	132	3		248
	Total II	870	29	118	194	46	81	16	391	24		870

* - Course Paper

PLAN OF STUDY PROCESS FOR 2nd YEAR

III semester

№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
I. Normative disciplines												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training	72	0							4	TEST	
1.1.2.	Foreign Language	60	2		52		6		2	3		3
1.2.3.	Philosophy	120	4	16	32		12	4	56	3	EXAM	47
	Amount	180	6	16	84	0	18	4	58	10		180
<i>1.2. Disciplines of fundamental and general economic training</i>												
1.2.1.	Microeconomics	120	4	16	32		12	4	56	3	EXAM	47
1.2.2.	Macroeconomics	120	4	16	32		12	4	56	3	EXAM	47
1.2.3.	Probability and Statistics	120	4	16	32		12		60	3	TEST	50
	Amount	360	12	48	96	0	36	8	172	8		360
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Developmental and Pedagogical Psychology	90	3	16	30		9	4	31	4	EXAM	34
1.3.2.	Pedagogical Communication	120	4	16	32		12	4	56	3	EXAM	47
	Amount	210	7	32	62	0	21	8	87	7		210
II. Selective disciplines												
1 package and 1 discipline are selected by students.												
2.1.	Package #1 Entrepreneurship and Business-Culture	120	4	16	32		12		60	3	TEST	50
2.2.	Package #2 Team Management (Training)	120	4	4	48		12		56	3	TEST	47
2.3.	Practicum «Self-management»	120	4	16	32		12		60	3	TEST	50
2.4.	Training «Self-Education Skills Formation»	120	4	4	48		12		56	3	TEST	47
	Amount	240	8	20	80	0	24	0	116	6	TEST	240
	Total III	990	33	116	322	0	99	20	433	30		990

IV semester

№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
I. Normative disciplines												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training	72	0							4	TEST	
1.1.2.	Foreign Language	90	3		52		9	4	25	3	EXAM	28
	Amount	90	3	0	52	0	9	4	25	3		90
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Methodology and Didactics of Vocational Education	120	4	16	32		12	4	56	3	EXAM	47
1.3.2.	Practicum «Educational Management»	90	3	16	32		9		33	3	TEST	37
1.3.3.	Economics of Enterprise	150	5	20	32		15	4	79	3	EXAM	53
1.3.4.	Management	120	4	16	32		12	4	56	3	EXAM	47
1.3.5.	Personnel Management	120	4	16	32		12	4	56	3	EXAM	47
	Amount	600	20	84	160	0	60	16	280	14		600
II. Selective part of study plan (disciplines for forming an individual study plan of a student)												
1 package and 1 discipline are selected by students												
2.1.	Package #1 Leadership and Partnership in Business	120	4	16	32		12		60	3	TEST	50
2.2.	Package #2 Recruitment of Personnel	120	4	16	32		12		60	3	TEST	50
2.3.	Pedagogical Conflictology	120	4	16	32		12		60	3	TEST	50
2.4.	Principles of Andragogics	120	4	16	32		12		60	3	TEST	50
	Amount	240	8	32	64	0	24	0	120	6	TEST	240
	Total IV	930	31	116	276	0	93	20	425	23		930

PLAN OF STUDY PROCESS FOR 3rd YEAR

V semester

№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
I. Normative disciplines												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training (optional)	36	0							2		
1.1.2.	Professional Foreign Language (optional)	150	0		54		15		81	3		54
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Theory and Methods of Educational Work	90	3	18	28		9	4	31	3	EXAM	34
1.3.2.	Methods of Vocational Education (Course Paper)	150	5	20	32		15	4	79	3	EXAM	53
1.3.3.	Marketing	120	4	16	32		12	4	56	3	EXAM	47
1.3.4.	Accounting	90	3	16	30		9	4	31	3	EXAM	34
1.3.5.	Labour Economics and Social and Labour Relations	120	4	16	32		12	4	56	3	EXAM	47
1.3.6.	Labour Protection and Life Safety	90	3	8	32		9		41	2	TEST	46
	Amount	660	22	94	186	0	66	20	294	16		660
II. Selective disciplines												
1 package and 1 discipline are selected by students.												
2.1.	Package #1 Creation of Own Business	120	4	4	48		12		56	3	TEST	47
2.2.	Package #2 Personnel Assessment	120	4	16	32		12		60	3	TEST	50
2.3.	Training «Management of Social-psychological Processes in Professional Activity»	120	4	4	48		12		56	3	TEST	47
2.4.	Training «Economic Thinking Development»	120	4	4	48		12		56	3	TEST	47
	Amount	240	8	8	96		24		112	6		240
	Total V	900	30	102	282	0	90	20	406	22		900

* - Course Paper

VI semester

№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
I. Normative disciplines												
<i>1.1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training (optional)	36	0							2		
1.1.2.	Professional Foreign Language (optional)	150	0		54		15		81	5		54
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Principles of Pedagogical Creativity	90	3	16	32		9		33	4	TEST	37
1.3.3.	Practicum «Innovative Technologies in Education»	90	3	16	32		9		33	3	TEST	37
1.3.3.	International Economics	90	3	16	30		9	4	31	3	EXAM	34
1.3.4.	Finance	120	4	16	32		12	4	56	4	EXAM	47
1.3.5.	Economics and Organization of Innovation Activity	120	4	16	32		12	4	56	4	EXAM	47
	Amount	510	17	80	158	0	51	12	209	18		510
II. Selective disciplines												
1 package and 1 discipline are selected by students.												
2.1.	Package #1 Training Course «Business Modeling»	120	4	4	48		12		56	4	TEST	47
2.2.	Package #2 Management of Personnel Behavior	120	4	16	32		12		60	4	TEST	50
2.3.	Practicum «Methods of Teaching General Economic Disciplines»	120	4	16	32		12		60	4	TEST	50
2.4.	Practicum «Methods of Teaching Professional Disciplines»	120	4	16	32		12		60	4	TEST	50
	Amount	240	8	32	64	0	24	0	120	8		240
III. Practical training												
3.1.	Educational Practice	120	4		60		12		48		REPORT	40
	Amount	120	4	0	60	0	12	0	48	0		120
	Total VI	870	29	112	282	0	87	12	377	26		870

PLAN OF STUDY PROCESS FOR 4th YEAR

VII semester

№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
I. Normative disciplines												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Physical Training (optional)	36	0							2		
1.1.2.	Professional Foreign Language (optional)	150	0		54		15		81	3		54
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Practicum «Information Technologies in Education and TMT»	90	3	16	30		9	4	31	3	EXAM	34
1.3.2.	Project Analysis	90	3	16	30		9	4	31	4	EXAM	34
1.3.3.	Strategy of Enterprise	90	3	16	30		9	4	31	3	EXAM	34
1.3.4.	Personnel Administration	120	4	16	32		12	4	56	3	EXAM	47
	Amount	390	13	64	122	0	39	16	149	12		390
II. Selective disciplines												
1 package and 2 disciplines are selected by students												
2.1.	Package #1 Capital of Enterprise: Formation and Use	120	4	16	32		12		60	3	TEST	50
2.2.	Package #2 Personnel Development	120	4	16	32		12		60	3	TEST	50
2.4.	Training «Forming Managerial Competence»	120	4	4	48		12		56	3	TEST	47
2.5.	Training «Proficiency of Decision Making»	120	4	4	48		12		56	3	TEST	47
2.5.	Training «Principles of Self-control»	120	4	4	48		12		56	3	TEST	47
	Amount	240	12	20	80	0	24	0	180	9	TEST	360
III. Practical training												
3.1.	Internship	180	6		120		18		42		REPORT	23
	Amount	180	6	0	120	0	18	0	42	0		180
	Total VII	810	31	84	322	0	81	16	371	21		810

VIII semester

№	Disciplines	Hours							Self-work of student (SWS)	Hours per week	Form of control	Part of SWS
		Total volume		Classes with teacher								
		Hours	Academic credit	Lectures	Practical classes	Laboratory classes	Individual classes	Final control				
I. Normative disciplines												
<i>1.1. Disciplines of the humanities</i>												
1.1.1.	Professional Foreign Language (optional)	150	0		42		15		93	4		62
<i>1.3. Disciplines of professional and practical training</i>												
1.3.1.	Potential and Development of Enterprise	120	4	16	32		12	4	56	4	EXAM	47
1.3.2.	Comparative Pedagogy	90	3	16	28		9	4	33	4	EXAM	37
1.3.3.	Motivational Management	120	4	16	32		12	4	56	4	EXAM	47
	Amount	330	11	48	92	0	33	12	145	12		330
II. Selective disciplines												
1 package and 1 discipline are selected by students												
2.1.	Package #1 Training Course "Start-up"	120	4	6	32		12		70	3	TEST	58
2.2.	Package #2 Training and Coaching in Personnel Management	120	4	18	16		12		74	3	TEST	62
2.3.	Social Pedagogy	120	4	16	22		12		70	3	TEST	58
2.4.	Correctional Pedagogy	120	4	16	22		12		70	3	TEST	58
	Amount	240	8	36	48	0	24	0	140	6	TEST	240
III. Practical training												
3.1.	Teaching Practice	180	6		120		18		42		REPORT	23
3.2.	Preparation an Defense of Bachelor Thesis/Paper	120	4				12		108		Defence	
	Amount	300	10	0	120	0	30	0	150	0		300
	Total VIII	870	29	84	260	0	87	12	435	18		870

Note:

Package #1 - Disciplines of the certification program "Business-modelling";

Package #2 - Disciplines of the certification program "Personnel Management"

Attestation:

Defence of Bachelor Thesis

Calculation of the students' workload

Kinds of study work	Total hours (credits)	including semesters:							
		I	II	III	IV	V	VI	VII	VIII
Auditorium classes (classes with teacher)	4040	500	503	557	505	494	493	559	429
Self-work of students	3178	340	391	433	425	406	377	371	435
Total	7200	840	870	990	930	900	870	810	870
Number of credits	240	28	29	33	31	30	29	31	29
Number of class hours per week		26	24	30	23	22	26	21	18
Practice:									
Educational Practice	120						120		
Work Experience Internship	180							180	
Teaching Practice	180								180
Total	480								
Kinds of control:									
TEST	31	2	5	4	4	3	5	5	3
EXAM	33	5	4	5	5	5	3	3	3

7200

	Total normative disciplines	Total selective disciplines	Total ECTS credits
Academic credit	180	60	240
Percentages	75	25	100