Remarks on using AI tools during your studies

> **!**
> – **The use of AI tools is generally permitted (with the exception of exams). However, please take note of your lecturer's guidelines on the use of AI tools and ask if in doubt.**
> – **You are responsible for the content and accuracy of the work that is credited to you as coursework and performance assessments. Therefore, be aware of the limitations of AI tools. The intellectual property of others must be marked accordingly, otherwise it is plagiarism.**
>
> This information is intended as a guide for the use of AI tools. Due to continuous further developments and changing application possibilities, there is no claim to completeness.
> As of 05/2024

General information on AI

Before using AI tools, you should familiarize yourself with the basic principles of how these tools work. The following videos and information can help you get started:

– https://www.youtube.com/watch?v=rwF-X5STYks
– https://www.uni-konstanz.de/en/lehren/weiterentwicklung-der-lehre/ai-in-teaching/

In addition to the data basis used by the AI tool, your input into the tool (prompts) is crucial. Good prompting is characterized by a clear context, a cyclical and iterative approach, clear guidelines and a separation between instructions and content.[1]

Legal issues

– Be careful with sensitive, personal data and new research results → Be aware of where your data is stored and what it can be used for. The university offers you alias email addresses: https://www.kim.uni-konstanz.de/e-mail-und-internet/uni-mail/zusatzfunktionen/wegwerfadressen/
– "Free" offers very often mean that your personal data is used commercially.

Possible fields of application

The application fields of AI in your studies are diverse. Here you find a selection of possible applications. In case you would like to use AI tools, make sure to choose an application-specific tool:

– **Spelling correction**	– **Literature research**
– **Translation**	– **Coding**
– **Structuring of scientific papers**	– **Calculation paths**
– **Summaries**	– **Feedback from AI on your own learning status**
– **Sparing partner in the writing process**	

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[1] https://www.hs-mainz.de/fileadmin/Hochschule/Qualitaetsmanagement/Kompetenzzentrum/pdf/prompting_handreichung_05.pdf (German)